



Head Start Bulletin

OCTOBER 4
September 22-2010

In partnership with the community, Community Action assists low-income people to achieve self-determination.

- 1.** Outlook Head Start Training Calendar Invitations — Most of you have received email invitations from the Outlook Head Start Training Calendar lately. This new tool will help us track all of our Head Start trainings, including invitations, numbers of participants, and locations. Please carefully read about the event before responding. You can then respond **Accept, Tentative, Decline, or Propose New Time**. You can also add comments to your response. If you accept the invitation, the event will automatically be added to your calendar and a reminder will appear prior to the event time. Check over the agenda or description of the training: if you need additional information, let the trainer know. For questions and concerns about calendar invitations, contact Elaine Burrell.
- 2.** Due to the reconfiguration of our program this summer we have made some changes in supervision. The Part-Day Pre-K program is happy to welcome **Jill Stefely** as the Program Manager for the two Hillsboro areas. She will be working with Program Area Supervisors Julie Novakowski and Randy Webber in the Part-Day Pre-K program as well as continuing to work with Vilma Banek and Kathy Zane in the Early Head Start programs. Karen Murray will continue to work with Beverly Sampson, Nancy Alderman, Shelley Sanders, and Melanie Ransom in the Beaverton and Tigard/Tualatin areas.
- 3.** Fiscal would like to inform you that the gas mileage forms are incorrect. Please mark off the \$.55 mileage reimbursement and calculate it at \$.50. New forms will be sent out soon.
- 4.** **Discover the ways OMSI can support you!** OMSI is having a Teacher Open House— an invitation to teachers and their families. Enjoy a FREE afternoon/evening at OMSI! October 28, 2010—3-8 p.m. **Free events include:** General admission, OMNIMAX films, Planetarium shows, USS Blueback submarine tours, and Educator demos. Planning assistance tailored to your classroom needs. **Learn more and register online at omsi.edu/open-house. Registration is due by 8:00 a.m. on the morning of the event.**
- 5.** Each year Weatherization presents an Energy Fair which is free and open to everyone in the community. This year's fair will be on Saturday, October 23, from 9:30 am-2:00 pm at Lincoln Street Elementary School, 801 NE Lincoln St., Hillsboro, OR 97124. Last year 30 vendors presented information about energy-saving strategies and community resources. These included non-profit and government agencies, businesses, and individuals. Over 200 community members attended, enjoying workshops, door prizes, children's activities, and refreshments, all at no cost to them or to the vendors. This year there will also be live entertainment— **Nuestro Canto** — and face painting.
 - To find out more about the fair, please contact Margaret Rodriguez Springer at (503) 693-3269 or at mspringer@caowash.org.
 - To find out more about Community Action, please visit our website at www.communityaction4u.org.More details will be available as we get closer to the event. Please encourage **ALL** your families to attend.
- 6.** This year our program will participate in the Federal Monitoring process. The Federal Review Team will spend a week assessing our program. We have provided the review team with weeks when our program is available for the review. Time off must be scheduled during weeks that are not listed below.
Head Start and Early Head Start: 10/24/10, 10/31/10, 11/14/10, 11/28/10, 12/05/10, 12/12/10, 1/09/11, 1/31/11, 2/06/11, 2/13/11, 3/06/11, 3/13/11, 4/10/11, 4/17/11, 5/01/11, 5/08/11.
For EHS the availability continues: 6/05/11, 6/12/11, 7/10/11, 7/17/11, 8/7/11, 8/14/11.
- 7.** As you can see on the training calendar, First Aid and CPR training will be offered on October 15th. There will be a morning and an afternoon session. Please email Elaine and let her know if and when you plan to attend and which time is best for you to attend. The morning session fills up quickly. Thanks!



Head Start

Scheduled Trainings

DATE	DESCRIPTION	ADDRESS	TIME	EHS or HS	TRAINER
10/6/10	<p>Family Services: Referrals-Family Goals Development & Parent Training Fund</p> <p>Description: Learn how to develop goals with parents and help parents develop goals using the START system, and the Difference Game.</p> <p>Define and learn how to document referrals.</p> <p>What is the Parent Training Fund? How do parents benefit from it?</p>	CA HS Conference Room	8:30-10:30 or 2:30-4:30pm	New EHS & HS FST's & as referred by PAS	Gail Boyle, Connie Bowen
10/7/10	Positive Behavior Intervention Strategies	CA Conf. Rm # 2 & 3	5:00PM-6:30PM	Drivers/Monitors Transportation	Lori Balch Dolores McNeel
10/13/10	<p>Nutrition Assessment & Immunization Training</p> <p>Description: Learn how to determine child's immunization status and how to assess the responses on the Nutrition Questionnaire. Discuss when referrals are necessary.</p>	To Be Determined	8:30-10:30 or 2:30-4:30pm	HS Teachers & FST's	Shauna Sauer
10/14/10	Policy Council Training	Beaverton Office	5:00-9:00PM	EHS & HS FST's	Farzana Siddiqui
10/15/10	Policy Council Training	CA Conference Room	9:00-1:00PM	EHS & HS FST's	Farzana Siddiqui
10/15/10	1st Aid/CPR	Willamette Rms/ Village Baptist	8:30 -12:00 1:00 - 4:30	All required staff	Laurie Dennis
10/20/10	PBIS Module II	CA Conference Room#3	8:30-10:30 or 2:30-4:30 pm	HS –all new Teachers/ FST's/Asst. as referred by PAS	Lori Balch Christy Sweany
10/27/10	<p>Child File Review</p> <p>Description: Each folder in the child file will be reviewed. Learn the purpose and how to complete each form. Ask questions.</p>	Beaverton Office	8:30-10:30 or 2:30-4:30 PM	HS & EHS All new staff	All Content Area Coordinators