

(TICKLER FILE) FOR AFTER THE ELECTION (which--primary or general?)
Like to discuss pros and cons of this decision

Dear Neil/Norma or both

In order to provide the smoothest transition possible I write to invite you to designate a person ~~whom~~ knowledgeable about ~~with~~ budget preparation and someone in whom you have supreme confidence as far as keeping confidentiality is concerned. That person will be invited to sit in on many of our discussions and is free to confer with you.....

or after general election

I write to congratulate you as a follow up of my telephone call/telegram Tuesday night (or Wednesday morning).

In order to provide the smoothest transition possible I invite you to name two individuals to work with our people from now until your inauguration. From our experience with the Straub administration it would be our recommendation one be skilled in budget/finance and the other a general administrator. ~~with~~ These slots were filled by Lynn Newry and Travis Cross in 1978-79. Bob Straub ~~xxx~~ could not have been more gracious, open, accomodating. We even got together on several joint appointments through his courtesy as they were rightfully his to make but he sought my concurrence.

It would be most helpful if you could give us the names as soon as you can or bring them with you to our own one on one conference which we should ~~xxxx~~ hold soon.

I pledge to you our fullest cooperation. Anything less from my own staff or department heads should be reported to me personally.

With best wishes.

VA

cc: Bob Straub