



Head Start Weekly Bulletin



News and Info for Head Start

Week of February 8, 2010

Trainings are listed on page 2 of this bulletin

1. Teachers! I have been given a great resource from Friends of Tryon Creek nature explorations for school groups. They offer field trips and **free** workshops for teachers. For all the information here is the website and phone number www.tryonfriends.org (503) 636-4398 - Lori
2. Teachers! We will be offering another, hands on training/lesson planning session on Thursday, February 25, 2010 at the Beaverton office from 3:30p.m.-5:30p.m. There will be a flyer coming via email with more details. - Lori
3. We are trying to make the Motus timesheets an easy transition while Elaine is out. So I am asking that all the timesheets be sent directly to Liz Illiafar at BCDC. She will make sure Motus and Fiscal get what they need to process payment. The timesheets are **due to Motus by noon on every Monday**, so please be sure to send them off to Liz as soon as Subs turn them in. If you have any questions, please feel free to ask. - Cilicia
4. February is National Children's Dental Health Month!
Go to <http://www.ada.org/public/events/ncdhm/index.asp#fun> for some fun activities that children can do to learn more about dental health!—Shauna Sauer
5. January 21st and 22nd we held a dental screening fair with PCC dental hygiene students. They were able to see 30 Head Start children along with some siblings. Children learned about the sugar content of many foods and watched videos about why brushing teeth is important. Any child that was identified as needing follow-up work will get it completed at PCC free of charge! Teachers—please remember to get referrals to me for any children in your class that need resources for dental treatment.—Shauna Sauer
6. I'm very excited to share that we received a total of 564 Parent Surveys which equals to 70%. This year has been the highest year ever of returned parent surveys. Thank you for all your help and for helping reach our goal! Great Job! ----Lorena
7. **CIVIL RIGHTS PROCEDURE:** This is a great time to review our Civil Rights (CR) Procedure since it has been a few months since most staff received CR Training. A CR Binder is located at each site which contains an outline of the CR Procedure, CR Complaint Log, CR Complaint Forms (English & Spanish), and Chapter 11 from the CACFP Manual. The procedure is as follows:
 1. CR Complaint Received (Verbal or Written)
 2. Document Complaint in CR Complaint Log
 3. Give CR Complaint Form to Complainant (offering to help complainant complete)
 4. If CR Complaint Form is Returned, Forward completed CR Complaint Form to Val Laws @ CA Main Office IMMEDIATELY! The form must be forwarded by Val Laws to ODE within 3 working days for all CACFP related complaints.

Be sure to notify your supervisor for guidance throughout this process. If you have any questions Regarding this procedure, contact Val Laws – CACFP Coordinator.

TRAININGS

DATE	DESCRIPTION	ADDRESS	TIME	EHS or HS	COMMENTS
2/19/2010	"How to talk to Kids"	12350 SW 5th St Beaverton, OR 97005-2819	8:30a To 10:30a	Head Start Teacher Aides	Dolores McNea
2/16/2010	Child Abuse & Neglect	CA Conference Room	1p-3p	BCDC, HCDC, CC Staff & Home Based	Lorenzo Rubio
2/17/2010	Child Abuse & Neglect	CA Conference Room	9a-11a	BCDC, HCDC, CC Staff & Home Based	Lorenzo Rubio
2/19/2010	Positive Teaching Strategies	Village Baptist Church 330 SW Murray	8:30am to 12:00pm	Head Start Teachers & FST's	Judy Arthur
2/24/2010	ASQ-3 Training	CA Conference room	9a-11a Or 2p-4p	Early Head Start staff	Penny Kellogg
3/19/2010	Infant/Toddler DECA Training Session 3	Beaverton Community Center Vose Room	1p-4p	Early Head Start Staff	Melissa Hills Mary Beth Bush