

VICTOR ATIYEH
GOVERNOR



OFFICE OF THE GOVERNOR
STATE CAPITOL
SALEM, OREGON 97310

To: Susan Schreiber *Jill Thorne*
From: Barbara Carey, Assistant to Governor for Special Projects
Date: December 12, 1986
Re: Immediate Transition Decision Needs for Special Projects

1. Governor's Council for Health, Fitness & Sports:
 - Continuation of Governor's Council
 - Participation of Governor and Mrs. Goldschmidt in a Governor's Reception of the Women's Health & Fitness Conference presented by the Council on the evening of May 28. This decision is needed as soon as possible.
 - Participation of Mrs. Goldschmidt as "Honorary Chairperson" of the Women's Health & Fitness Conference. This decision is needed as soon as possible.
 - Participation of Governor & Mrs. Goldschmidt in opening ceremonies of second State Games of Oregon the evening of July 10th, 1987.
2. Governor's State Employees Food Drive:
 - Decision on who will complete Food Drive administration after January 12
3. Oregon Food Share:
 - Level of support and participation from Governor Goldschmidt and Governor's staff. Oregon Food Share would like to have Governor Goldschmidt become Honorary Chairman and to continue Governor's staff liaisonship to their board of directors
 - Participation of Governor Goldschmidt in 1987 Supermarket Saturday kick-off scheduled for November 14, 1987.
4. Governor's Voluntarism Awards presented in cooperation with the Corporate Volunteer Council:
 - Decision on continuation of program. Awards luncheon tentatively scheduled for Wednesday, April 29 at the Red Lion Lloyd Center from 11:30a.m. - 1:45 p.m.
5. Governor's Prayer Breakfast:
 - Decision on continuation of program. This event is presented by an outside group of volunteers who have been presenting the Breakfast in cooperation with the Governor's Office since Governor Hatfield. They have tentatively selected Saturday, May 30 as the date for the 1987 Prayer Breakfast. A letter from Chairman Jerry North is being sent directly to Governor-elect Goldschmidt requesting his participation
6. Governor's Open Houses:
 - Decision on continuation of program
 - Decision to continue Management Service Awards presented at Open Houses and coordinated by Bob Feiring of Executive Personnel
7. Governor's Corporate Excellence Awards:

PLANNING CALENDAR FOR SPECIAL PROJECTS

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
1. <u>Governor's Council for Health, Fitness & Sports projects:</u>												
<u>Women's Health & Fitness Confer.</u>						*						
<u>State Games of Oregon:</u>							*					
<u>Health, Fitness & Sports Leadership Awards & Annual Banquet:</u>												*
2. <u>Governor's State Employees Food Drive:</u>												
3. <u>Oregon Food Share:</u>												
4. <u>Governor's Voluntarism Awards Competition & Awards Luncheon:</u>						*						
5. <u>Governor's Prayer Breakfast:</u>					*							
6. <u>Governor's Open Houses:</u>												
7. <u>Governor's Corporate Excellence Awards Competition & Banquet:</u>												

* is the month in which the event or awards presentation occurs. The shaded area before the * represents the planning time for the event and the lead time for the nominations process for the awards. The shaded area after * represents follow-up activities such as thank you letters, press releases and evaluation.