



Head Start Bulletin

May 24 2010

In partnership with the community, Community Action assists low-income people to achieve self-determination.

1. Staff planning to attend PCC summer term classes must turn in all required paperwork to Lori Balch on or before Friday, June 11th. The following documents are required:
 - Completed **Education Request form** signed and dated by your PAS
 - Copy of your **My Account Balance**
 - Copy of your grade print out for spring term
2. Please contact Lori Balch with questions at lbalch@caowash.org

Because Zee Medical has not been keeping up with our needs, we have terminated our contract with them and have moved to Cintas for our first aid supplies. We are getting a multi-location discount and a multi-service discount because they are also doing our paper recycling and maintaining our fire extinguishers. Please be patient as it will take Cintas a few weeks to get caught up with our needs. In the meantime, please don't purchase supplies from another source: this can create OSHA issues and liability issues for the agency. If you need something right away, please ask the help desk for the supplies you need and Brian will send them to you via courier. Thanks for your understanding and patience.

Please contact John Russell with questions at jrussell@caowash.org

3. Come see the beautiful artwork of the Metzger Elementary Head Start children at 10350 SW Lincoln Street, Tigard, this Thursday, May 27 from 5:30 to 7:00 PM. Light refreshments will be served. Call 503-431-4637 with questions.



Head Start Scheduled Trainings

DATE	DESCRIPTION	ADDRESS	TIME	EHS or HS	COMMENTS
6/4	1st Aid / CPR	CA Main Bldg 1001 SW Baseline St Hillsboro	12:30-4:00	Anyone with a certificate expiring prior to October 1st	Please contact Elaine to register