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HOUSING DEVELOPMENT CORPORATION  
c/o WASHINGTON COUNTY COMMUNITY ACTION ORGANIZATION  
451 S. FIRST AVE., SUITE 700  
HILLSBORO, OREGON 97123

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HDC BOARD MEETING  
7:00-9:00 PM  
THURSDAY, JANUARY 17, 1991  
LOCATION: WCCAO CONFERENCE ROOM  
451 S. FIRST, SUITE 600  
HILLSBORO, OR

AGENDA

- I. Minutes (Action) (Attachment) (5 minutes)
- II. Introduction of HDC Contract Staff (5 minutes)
- III. Property Management Report (Allison, Kathy, Leon)  
(60 Minutes)
  - A. Status Report on Temporary Use of Seasonal Units
  - B. Discussion: Year-Round and Seasonal Units (Attachment)
  - C. Cash Flow Report (Attachment)
- IV. Committee Reports (25 minutes)
  - A. Executive Committee (Leon)
    - 1. Annual Meeting - March 21st (after Board meeting)
    - 2. Board Elections
  - B. Property and Finance Committee (Leon)
    - 1. Auditor/Bookkeeper
    - 2. Tenant Council Meetings
  - C. Planning and Development Committee (Doug)
  - D. Ad Hoc Committee on Seasonal Workers (Matt)
- V. Cornelius Park Update (Charlie) (Attachment) (15 minutes)
- VII. New Business
- VIII. Adjournment

Next Board Meeting: Thursday, March 21st, 6:30-8:00 PM  
Annual Meeting: Thursday, March 21st, 8:00-9:00 PM  
WCCAO Conference Room

HOUSING DEVELOPMENT CORPORATION BOARD  
MEETING MINUTES  
7:00 PM, MONDAY, DECEMBER 11, 1990  
LOCATION: WCCAO CONFERENCE ROOM  
451 S. 1ST, SUITE 700  
HILLSBORO, OR 97123

Present: Leon Laptook, Juan Urrutia, Dave Cleveland, Matt Unger,  
Junior Gonzalez, Doug Longhurst, Al Peniche

Absent: Cheryl Hilbert, Mary Louise Volk, Roy Malensky, Jo St.  
Clair

- I. Call to Order: Board President Laptook called the meeting to order at 7:10.
- II. Request to Use Elm Park Seasonal Units: Leon reviewed the several requests received by the HDC for use of the Elm Park seasonal units for temporary shelter for homeless farmworkers. The Board discussed at considerable length the pros and cons of using the units, the long-term implications of using the units each winter, and the conditions that HDC needed to place on such use. The Board determined that the long term issues be continued at the January meeting. By consensus the Board indicated that use of the units only take place under the following conditions: (1) the units be occupied by farm laborers who qualify for the units under FmHA regulations, (2) that the HDC be fully compensated for all costs associated with use of the units, (3) that an agency, such as WCCAO provide case management for the occupants, and (4) the HDC receive assurances that the units will be vacated in a timely manner to permit normal seasonal use this coming spring. It was moved and seconded to request that FmHA permit HDC to use the Elm Park seasonal units as emergency temporary housing for homeless farmworkers. The motion passed unanimously.
- III. Contract for Services: It was moved, seconded, and unanimously approved to renew the contract for staff services with WCCAO for the coming year.
- IV. Adjournment: The meeting was adjourned at 8:25 PM