

WASHINGTON COUNTY COMMUNITY ACTION ORGANIZATION

245 SE Second Hillsboro, OR 97123

Central Office

245 S.E. 2nd
Hillsboro, OR 97123
648-6646

- Administration
- Head Start
- Youth Employment Program
- LIEAP Fuel Assistance
(640-8951 part year)

Emergency Shelter Home

210 S.E. 12th
Hillsboro, OR 97123

- Housing &
Emergency Services
648-0820 & 648-0829
- Welfare Hotline
648-0514

Washington County Volunteer Center

20515 S.W. Blanton
Aloha, OR 97007
642-3236

- Retired Senior
Volunteer Program
- Tualatin Valley Food Center
- VISTA Project
- Christmas Clearing Bureau

Energy Program

591-5425

- Energy Access
- Weatherization

1987-88 ANNUAL PLAN
WASHINGTON COUNTY COMMUNITY ACTION ORGANIZATION
JULY 1, 1987

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WCCAO MISSION STATEMENT

Mission

The general purpose of the Washington County Community Action Organization, hereinafter referred to as WCCAO, shall be to increase the availability of those community services necessary to promote the well-being and self-sufficiency of economically disadvantaged residents of Washington County, while striving to break the poverty cycle.

Objectives

The objectives of WCCAO shall be as follows:

1. To remove obstacles and solve problems which block the achievement of self sufficiency for the economically disadvantaged due to low self-esteem, diminished dignity, and feelings of hopelessness and powerlessness.
2. To engage in efforts which achieve greater participation of the poor in the affairs of the community; that coordinate and establish linkages between governmental and other social service programs; and to encourage the use of entities in the private sector to ameliorate poverty.
3. To provide a range of services having a measurable and potential major impact on causes of poverty, including, but not limited to assisting needy individuals as follows:
 - a. To secure and retain meaningful *employment*.
 - b. To attain relevant *education* and *skills*.
 - c. To make better *use of available income*.
 - d. To obtain and maintain *adequate housing*.
 - e. To obtain *emergency loans, grants, or assistance to meet urgent needs*.
 - f. To make more effective *use of other related services and programs*.
 - g. To counteract conditions of *starvation and malnutrition*.

WCCAO CORPORATION BUDGET
FISCAL YEAR 1987-88

PROPOSED 6-12-87

APPROVED 7--11-87

EXPENSE:	GRAND TOTAL	HOUSING	HEAD START	YOUTH EMPLOYMENT	VOLUNTEER CENTER	ENERGY	ADMIN.
7000 SALARIES	1,114,028.00	105,924.00	278,887.00	280,696.00	107,775.00	204,523.00	136,223.00
7100 BENEFITS	96,178.00	10,795.00	38,845.00	5,110.00	8,444.00	19,494.00	13,490.00
7200 PAYROLL TAXES	160,645.00	16,047.00	39,463.00	34,345.00	13,728.00	38,873.00	18,189.00
8000 PROFESSIONAL FEES	547,905.00	75,718.00	7,098.00	416,739.00	.00	18,000.00	30,350.00
8100 SUPPLIES & SERV.	209,275.00	6,900.00	20,285.00	5,670.00	19,185.00	135,595.00	21,640.00
8200 TELEPHONE	25,185.00	5,200.00	5,300.00	2,350.00	3,940.00	3,365.00	5,030.00
8300 POSTAGE	10,372.00	450.00	700.00	1,600.00	2,279.00	443.00	4,900.00
8400 OCCUPANCY	142,500.00	58,175.00	29,746.00	5,955.00	11,303.00	10,221.00	27,100.00
8500 EQUIPMENT	24,055.00	1,700.00	300.00	2,000.00	2,210.00	495.00	17,350.00
8600 PRINTING	27,123.00	2,600.00	2,850.00	4,900.00	4,743.00	1,855.00	10,175.00
8700 TRAVEL	66,765.00	1,850.00	19,050.00	8,220.00	23,864.00	11,781.00	2,000.00
8800 MEETINGS & TRAIN	17,267.00	800.00	4,842.00	3,500.00	1,175.00	1,350.00	5,600.00
8900 SPECIFIC ASSIST	107,181.00	6,800.00	800.00	85,481.00	100.00	14,000.00	.00
9000 DUES & MEMBERSHIPS	2,975.00	100.00	200.00	300.00	75.00	300.00	2,000.00
9200 ASSET ACQUISITION	25,500.00	.00	25,500.00	.00	.00	.00	.00
9400 CONTINGENCY EXP	.00	.00	.00	.00	.00	.00	.00
8012 PROGRAM SUPPORT	.00	17,879.00	17,879.00	22,584.00	17,879.00	17,879.00	(94,100.00)
SUB-TOTAL	2,576,954.00	310,938.00	491,745.00	879,450.00	216,700.00	478,174.00	199,947.00
8010 FISCAL SUPPORT	.00	14,754.00	21,080.00	38,820.00	10,540.00	20,206.00	(105,400.00)
TOTAL EXPENSE (B)	2,576,954.00	325,692.00	512,825.00	918,270.00	227,240.00	498,380.00	94,547.00
REVENUE:							
4000 CONTRIBUTIONS	76,287.00	29,184.00	.00	.00	30,103.00	.00	17,000.00
4200 SPECIAL EVENTS	25,150.00	.00	.00	.00	13,150.00	.00	12,000.00
4700 UNITED WAY	87,500.00	60,000.00	.00	.00	17,500.00	10,000.00	.00
5500 GOVERNMENT GRANTS	1,072,565.00	126,111.00	444,686.00	.00	52,828.00	448,940.00	.00
5502 CSBG ALLOCATION	133,735.00	33,735.00	40,000.00	.00	60,000.00	.00	.00
6001 MEMBERSHIP FEES	15,000.00	.00	.00	.00	.00	.00	.00
6200 PROGRAM INCOME	1,065,004.00	15,000.00	23,750.00	929,366.00	38,338.00	36,550.00	37,000.00
6400 SALES	.00	.00	.00	.00	.00	.00	.00
6501 INVESTMENTS	4,500.00	.00	.00	.00	.00	.00	4,500.00
6901 CARRYOVER/FUND BAL	91,160.00	45,899.00	.00	3,874.00	.00	2,261.00	39,126.00
TOTAL REVENUE (A)	2,570,901.00	309,929.00	508,436.00	933,240.00	211,919.00	497,751.00	109,626.00
SURPLUS (DEFICIT) (A)-(B)	(6,053.00)	(15,763.00)	(4,389.00)	14,970.00	(15,321.00)	(629.00)	15,079.00

WCCAO COMMUNITY SERVICES BLOCK GRANT ALLOCATION-DRAFT III

<u>Program</u>	<u>1986-87</u>	<u>1987-88 Proposed #1</u>	<u>1987-88 Proposed #2</u>
Housing & Emergency Services			
Housing and			
Emergency Services	26,820	16,123	25,735
Welfare Hotline	8,000	10,000	8,000
	<u>34,820</u>	<u>26,123</u>	<u>33,735</u>
Head Start	<u>42,337</u>	<u>40,000</u>	<u>40,000</u>
Youth Employment	<u>0</u>		<u>0</u>
Volunteer Programs:			
Volunteer Support	20,248		17,000
TVFC	23,268		23,000
RSVP	15,563		20,000
Volunteer Program Totals:	<u>59,079</u>	<u>50,966</u>	<u>60,000</u>
Energy Programs:			
Weatherization	0		
Energy Access	0		
Energy Assistance	6,651		
Energy Program Totals:	<u>6,651</u>	<u>7,494</u>	<u>0</u>
 TOTAL:	 <u>\$142,887</u>	 <u>\$124,593</u>	 <u>133,735</u>

WCCAO ADMINISTRATION

Overall Goal: To carry out the mission of the agency through the implementation of Board direction and to provide support to the board, programs, and staff.

Goal I. Board

To maintain an informed Board of Directors and an effective committee structure.

Objective A: Hold at least 10 meetings of the WCCAO Board of Directors and an Annual Meeting.

Objective B: Support the development and implementation of work plans for the following committees:

Executive Committee
Planning Committee
Business & Finance Committee
Fundraising & Public Relations Committee
Personnel Committee

Objective C: Provide an annual orientation for Board members and arrange for training as needed.

Objective D: Provide recruitment support for the selection of new members and officers.

Goal II. Program

To assure professional program management by establishing effective systems for communicating, coordinating, planning, monitoring, and evaluating.

Objective A: Maintain an active management advisory team that meets regularly to coordinate program efforts and provide input on management issues and decisions.

Objective B: Establish a common client data base and intake form to gather accurate information about the number of clients served and the services they needed.

Objective C: Evaluate and recommend:

1. A role for WCCAO in comprehensive Information & Referral.
2. A role for WCCAO in county Volunteer Coordination.
3. An approach to client intake and direct services that is more comprehensive and improves client access while utilizing WCCAO resources more efficiently.
4. The feasibility of WCCAO managing the USDA Women, Infants, and children nutrition program.

Goal III. Personnel

To have a personnel management system that maximizes the resource potential of all employees to WCCAO programs, and that is administered in a fair and consistent manner.

Objective A: Complete the revision of WCCAO's personnel policies, print 150 copies and provide training to all WCCAO supervisors.

Objective B: Develop and print a staff handbook.

Objective C: Revise all WCCAO job descriptions to be consistent in format and terminology, and to accurately describe responsibility level.

Objective D: Review placement of positions on salary scale for accuracy.

Objective E: Review and recommend a 1988-89 Compensation Plan for salary and benefit administration.

Objective F: Implement WCCAO's annual affirmative action plan and produce an annual report.

Goal IV. Development

To provide communications, public relations and fundraising support to all agency efforts.

Objective A: Manage WCCAO's computerized mailing list with special donor and volunteer files.

Objective B: Produce quarterly newsletters, at least one direct mail appeal, WCCAO's annual report, and other materials as needed.

Objective C: Develop a slide show and/or video production of WCCAO program services.

Objective D: Organize the 1988 Mardi Gras Team and manage the production of this fundraising event.

Objective E: Assure coordination of all WCCAO fundraising and public relations activities, as well as consistency in WCCAO program materials.

Goal V. Planning

To develop and implement a 5 year strategic plan.

Objective A: Perform a needs assessment; evaluate and prioritize these needs.

Objective B: Establish goals and prioritize current and future programs and services.

Objective C: Develop a financial plan that addresses fundraising needs and allocates resources of staff, facilities, equipment and funds.

Objective D: Evaluate the effectiveness of programs in meeting identified goals.

Objective E: Annually update the plan so that it is a living document.

Goal VI. Property

To establish an effective Property Management system.

Objective A: Evaluate agency space requirements and available resources to support those needs.

Objective B: To develop and implement a plan for converting the upstairs of the Volunteer Center into usable office space.

Objective C: Identify short and long range goals for maintenance and major renovation of owned buildings and equipment. Develop a plan to meet these needs.

Objective D: Consolidate program activities to better utilize resources committed to space needs.

1. Search for and obtain new resources required for long range goals for property management
2. Develop decentralized inventory system for furniture and equipment.
3. Evaluate transportation requirements by program area to determine alternatives to owning and maintaining a fleet of vehicles.

Objective E: To perform an annual physical inventory of furniture and equipment.

Goal VII. Fiscal

To maintain an agency accounting system and related sub-systems that are efficient, accountable, and responsive to the requirements of our funding sources and program needs.

Objective A: To develop and implement an on-line computerized accounting system to:

1. improve turnaround time on reports and disbursements
2. better utilize existing fiscal staff.

Objective B: To continue to inform staff in methods and techniques of cost control that allow greater goal impact with available resources.

Objective C: Develop an indirect cost allocation plan and receive approval from appropriate authorities.

Objective D: To contract for the annual audit of WCCAO's 1987-88 financial activities.

Objective E: To annually review WCCAO's insurance program.

WCCAD BUDGET SUMMARY

PROGRAM: ADMINISTRATION

DATE PREPARED: 6/10/87

PRIOR YEAR		CURRENT YEAR		
1986-87		1987-1988		
AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET

EXPENDITURES:

7000 SALARIES	116,636	136,223		
7100 BENEFITS	9,501	13,490		
7200 TAXES	14,335	18,189		
8000 PROFESSIONAL FEES	22,876	30,350		
8100 SUPPLIES AND SERVICES	18,265	21,640		
8200 TELEPHONE	12,235	5,030		
8300 POSTAGE	3,300	4,900		
8400 OCCUPANCY	29,232	27,100		
8500 EQUIPMENT	20,650	17,350		
8600 PRINTING & PUBLICATION	14,740	10,175		
8700 TRAVEL	1,400	2,000		
8800 CONFERENCES/TRAININGS	4,215	5,600		
8900 INDIVIDUAL ASST.	0	0		
9000 MEMBERSHIPS	830	2,000		
9200 ASSET ACQUISITION	0	0		
9400 CONTINGENCY	0	0		
TOTAL EXPENSES	268,215	294,047		

REVENUE:

4000 CONTRIBUTIONS	10,000	17,000		
4200 SPECIAL EVENTS	11,080	12,000		
4700 UNITED WAY/FEMA	0	0		
5500 GOVERNMENT GRANTS	0	0		
5502 CSBG ALLOCATION	0	0		
6000 MEMBERSHIP FEES	0	0		
6200 PROGRAM INCOME	234,435	236,500		
6400 SALES	0	0		
6501 INVESTMENTS	3,000	4,500		
6901 CARRY OVER/FUND BAL.	50,589	39,126		
TOTAL REVENUE:	309,104	309,126		

SURPLUS/DEFICIT:	40,889	15,079		
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CONTINGENCIES:

ADMINISTRATION
BUDGET SUMMARY
FISCAL YEAR 1987-88

ACTUAL PROPOSED REVISED AMENDED ACTUAL

DATE SUBMITTED 6/30/87

DATE APPROVED

GRAND
TOTAL

	BOARD SUPPORT 800	FISCAL SUPPORT 801	PROGRAM SUPPORT 806	DEVELOP. SUPPORT 807	ASSET MGMT 802-804
EXPENSE:					
7000 SALARIES	136,223	0	59,129	57,736	19,358
7100 BENEFITS	13,490	0	4,685	7,280	1,525
7200 PAYROLL TAXES	18,189	0	7,896	7,709	2,584
8000 PROFESSIONAL FEES	30,350	5,650	23,200	1,500	0
8100 SUPPLIES & SERV.	21,640	1,200	1,240	3,600	13,600
8200 TELEPHONE	5,030	0	1,600	2,900	530
8300 POSTAGE	4,900	400	500	1,000	3,000
8400 OCCUPANCY	27,100	0	4,575	4,925	600
8500 EQUIPMENT	17,350	0	150	200	0
8600 PRINTING	10,175	2,300	1,325	3,550	3,000
8700 TRAVEL	2,000	100	100	1,400	400
8800 MEETINGS & TRAIN	5,600	3,200	1,000	1,300	100
8900 SPECIFIC ASSIST	0	0	0	0	0
9000 DUES & MEMBERSHIPS	2,000	500	0	1,000	500
9200 ASSET ACQUISITION	0	0	0	0	0
9400 CONTINGENCY EXP	0	0	0	0	0
8012 PROGRAM SUPPORT	0	0	0	0	0

SUB-TOTAL

8010 FISCAL SUPPORT

TOTAL EXPENSE (B)

294,047 13,350 105,400 94,100 45,197 36,000

REVENUE:

4000 CONTRIBUTIONS	17,000	0	0	0	17,000
4200 SPECIAL EVENTS	12,000	0	0	0	12,000
4700 UNITED WAY	0	0	0	0	0
5500 GOVERNMENT GRANTS	0	0	0	0	0
5502 CSBG ALLOCATION	0	0	0	0	0
6001 MEMBERSHIP FEES	0	0	0	0	0
6200 PROGRAM INCOME	236,500	1,000	105,400	94,100	0
6400 SALES	0	0	0	0	0
6501 INVESTMENTS	4,500	4,500	0	0	0
6901 CARRYOVER/FUND BAL	39,126	7,850	0	0	16,197

TOTAL REVENUE (A)

309,126 13,350 105,400 94,100 45,197 51,079

SURPLUS (DEFICIT) (A)-(B)

15,079 0 0 0 0 15,079

HOUSING & EMERGENCY SERVICES

Overall Goal: To prevent the destitution and homelessness of at least 8,339 low income people through the provision of diverse emergency services.

Goal I. Direct Homeless and Emergency Services

Objective A: To provide Homeless Services to 990 low income families representing 1,920 homeless individuals.

1. Provide Emergency Shelter to 290 family units representing 520 individuals for a total number of 4,474 shelter nights through the following services:
 - a. WCCAO Emergency Shelter - 250 family units representing 440 individuals for a total number of 4,154 shelter nights.
 - b. Emergency Voucher Nights - 40 family units representing 80 individuals for a total number of 320 bednights.
2. Provide information, referral and emergency services to an additional 700 homeless families representing 1,400 individuals unable to be housed at the Shelter.
3. Provide \$1,800 in emergency financial assistance to 100 homeless families representing 200 individuals. (These are not additional families.)
4. Provide emergency food boxes to 375 family units representing 750 individuals. (These are not additional families.)

Objective B: Provide information, referral and emergency services to 1,069 low income families representing 3,010 individuals who are experiencing housing related emergencies.

1. Provide information and referral services to 740 families representing 2,160 individuals.
2. Provide \$5,000 in emergency financial assistance to 100 families representing 250 individuals who are experiencing housing related emergencies.
3. Prevent evictions of 104 low income households representing 240 individuals by disbursing approximately \$10,400 in FERMA rent assistance funds.
4. Provide 125 families representing 360 individuals with housing locator services.
5. Provide fair housing information and education to 500 families representing 750 individuals. (may include duplicate counts)
6. Conduct 3 Fair Housing Workshops.

Objective C: Research and recommend a plan for providing countywide Emergency Services Information and Referral as a coordinated service with a common information base.

Goal II. Subcontracted Services

Coordinate the provision of housing services in order to increase the housing options available to low income individuals while reducing service duplications.

Objective A: Shared Housing (CDBG)

Provide homesharing counseling to 168 individuals; process 84 completed applications and provide 96 months of homesharing.

Objective B: Tri-County Independent Living (CDBG)

1. Provide counseling services to 100 physically disabled individuals needing accessible housing.
2. Provide technical assistance to 72 property owners interested in providing accessible housing.
3. Identify 500 units of accessible housing and make 540 housing referrals.

Objective C: Mental Health (CDBG)

Provide housing counseling to 52 mentally disabled individuals; Negotiate 48 landlord/tenant problems, and identify 30 new suitable units of housing.

Objective D: Oregon Legal Services (CDBG & CSBG)

1. Provide tenant hotline service to 775 families representing 1,945 individuals.
2. Provide welfare hotline services to 500 families representing 1,000 individuals.

Objective E: Domestic Violence (State Homeless)

Provide 445 bed nights to homeless victims of domestic violence serving 60 families representing 119 individuals.

Objective F: Homestreet (State Homeless)

Reserve one bed for chronically mentally ill homeless individuals providing 365 bed nights to 25 individuals.

Goal III. Shelter Renovation

To develop and implement a plan to complete all repairs required on the Shelter Home to assure safety, code compliance and preservation.

Objective A: Replace electrical and heating systems, as well as install a new roof.

Objective B: Raise the additional \$18,000 needed to complete the remaining repairs required at the Shelter and complete work.

WCCAO BUDGET SUMMARY COMPARISON

3/87
FORM 300

PROGRAM: HOUSING & EMERGENCY SERVICES

DATE PREPARED: 6/10/87

PRIOR YEAR		CURRENT YEAR		
1986-87		1987-88		
AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET

EXPENDITURES:

7000 SALARIES	119,469	105,924		
7100 BENEFITS	707	10,795		
7200 TAXES	18,100	16,047		
8000 PROFESSIONAL FEES	115,717	75,718		
8100 SUPPLIES AND SERVICES	6,330	6,900		
8200 TELEPHONE	4,725	5,200		
8300 POSTAGE	300	450		
8400 OCCUPANCY	9,528	58,175		
8500 EQUIPMENT	830	1,700		
8600 PRINTING & PUBLICATION	2,300	2,600		
8700 TRAVEL	1,100	1,850		
8800 CONFERENCES/TRAININGS	806	800		
8900 INDIVIDUAL ASST.	3,500	6,800		
9000 MEMBERSHIPS	100	100		
9200 ASSET ACQUISITION	0	0		
9400 CONTINGENCY	0	0		
8012 PROGRAM SUPPORT	20,101	17,879		
8010 FISCAL SUPPORT	11,275	14,754		
TOTAL EXPENSES	314,888	325,692		

REVENUE:

4000 CONTRIBUTIONS	3,200	29,184		
4200 SPECIAL EVENTS	0	0		
4700 UNITED WAY	64,650	60,000		
5500 GOVERNMENT GRANTS	197,642	126,111		
5502 CSBG ALLOCATION	34,820	33,735		
6000 MEMBERSHIP FEES	0	0		
6200 PROGRAM INCOME	11,607	15,000		
6400 SALES	65	0		
6501 INVESTMENTS	0	0		
6901 CARRY OVER/FUND BAL.	25,427	45,899		
TOTAL REVENUE:	337,411	309,929		

SURPLUS/DEFICIT: 22,523 (15,763)

Contingencies:

REVENUE

1. Possible increase in state homeless funding.
2. Possibility of federal homeless funding a/o 10-1-87.
3. County commitment to seek out possible funding through Housing Authority.
4. Increased fundraising activities.

CUTBACKS

1. Eliminate all counseling hours except for Housing & FEMA rent assistance; maintain primarily caretaker staff.
2. Close shelter in May & June 1988.

HOUSING & EMERGENCY SERVICES
BUDGET SUMMARY FISCAL YEAR 1987-88

PROPOSED 6-11-87

APPROVED 7-11-87

EXPENSE:	GRAND TOTAL	DIRECT SERVICES	SUBCONTR SERVICES	CAPITAL FUND
7000 SALARIES	105,924	103,641	2,283	0
7100 BENEFITS	10,795	10,795	0	0
7200 PAYROLL TAXES	16,047	16,047	0	0
8000 PROFESSIONAL FEES	75,718	0	75,718	0
8100 SUPPLIES & SERV.	6,900	6,900	0	0
8200 TELEPHONE	5,200	5,200	0	0
8300 POSTAGE	450	450	0	0
8400 OCCUPANCY	58,175	8,175	0	50,000
8500 EQUIPMENT	1,700	1,700	0	0
8600 PRINTING	2,600	2,600	0	0
8700 TRAVEL	1,850	1,850	0	0
8800 MEETINGS & TRAIN	800	800	0	0
8900 SPECIFIC ASSIST	6,800	6,800	0	0
9000 DUES & MEMBERSHIPS	100	100	0	0
9200 ASSET AQUISITION	0	0	0	0
9400 CONTINGENCY EXP	0	0	0	0
8012 PROGRAM SUPPORT	17,879	17,879	0	0
SUB-TOTAL	310,938	182,937	78,001	50,000
8010 FISCAL SUPPORT	14,754	14,754	0	0
TOTAL EXPENSE (B)	325,692	197,691	78,001	50,000
REVENUE:				
4000 CONTRIBUTIONS	29,184	8,597	0	20,587
4200 SPECIAL EVENTS	0	0	0	0
4700 UNITED WAY	60,000	58,000	0	2,000
5500 GOVERNMENT GRANTS	126,111	56,110	70,001	0
5502 CSBG ALLOCATION	33,735	25,735	8,000	0
6001 MEMBERSHIP FEES	0	0	0	0
6200 PROGRAM INCOME	15,000	15,000	0	0
6400 SALES	0	0	0	0
6501 INVESTMENTS	0	0	0	0
6901 CARRYOVER/FUND BAL	45,899	18,486	0	27,413
TOTAL REVENUE (A)	309,929	181,928	78,001	50,000
SURPLUS (DEFICIT) (A)-(B)	(15,763)	(15,763)	0	0

WASHINGTON COUNTY HEAD START

OVERALL GOAL: Increase the social competence of preschool children by enrolling 144 from low income families in Washington County according to federal requirements and local program design to assure increased opportunities to become self-sufficient adults.

Goal I. EDUCATION:

Help children develop socially, emotionally, intellectually, and physically by providing them 120 school days.

Goal II. HEALTH AND NUTRITION:

Promote preventative health care and assist in the continuation of comprehensive health services by completing at least:

- a. 144 physical examinations
- b. 144 dental examinations
- c. 144 up to date immunizations

Goal III. SOCIAL SERVICES:

Increase parent's self-sufficiency and self-esteem by performing social service assessments for 144 families and assisting in meeting identified needs.

Goal IV. PARENT INVOLVEMENT:

Support and enhance the parental role as the principal influence in their child's education and development by:

- a. Making 288 home visits to 144 families.
- b. Making 288 additional contacts either at home or in the classroom.
- c. Providing 64 adult group training opportunities to all Head Start parents.

Goal V. RESOURCE DEVELOPMENT

Objective A: To raise at least \$5,000 through fund-raising activities.

Objective B: To obtain at least \$110,861 in non-federal in-kind match.

Goal VI. PLANNING

Objective A: To evaluate and recommend any needed program design changes to maintain compliance and provide service within available resources.

Objective B: To evaluate and locate classroom space as appropriate to meet county needs.

WCCAD BUDGET SUMMARY

PROGRAM: HEAD START _____ DATE PREPARED: 5/19/87

PRIOR YEAR		CURRENT YEAR		
1986-87		1987-88		
AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET

EXPENDITURES:

7000 SALARIES	265,297	278,887		
7100 BENEFITS	28,412	38,845		
7200 TAXES	36,519	39,463		
8000 PROFESSIONAL FEES	7,568	7,098		
8100 SUPPLIES AND SERVICES	20,477	20,285		
8200 TELEPHONE	5,596	5,300		
8300 POSTAGE	800	700		
8400 OCCUPANCY	30,344	29,746		
8500 EQUIPMENT	5,302	300		
8600 PRINTING & PUBLICATION	4,126	2,850		
8700 TRAVEL	22,155	19,050		
8800 CONFERENCES/TRAININGS	1,973	4,842		
8900 INDIVIDUAL ASST.	1,509	800		
9000 MEMBERSHIPS	214	200		
9200 ASSET AQUISITION	0	25,500		
9400 CONTINGENCY	0	0		
8012 PROGRAM SUPPORT	20,101	17,879		
8010 FISCAL SUPPORT	16,775	21,080		
TOTAL EXPENSES	467,168	512,825		

REVENUE:

4000 CONTRIBUTIONS	421	0		
4200 SPECIAL EVENTS	0	0		
4700 UNITED WAY	0	0		
5500 GOVERNMENT GRANTS	400,716	444,586		
5502 CSBG ALLOCATION	42,337	40,000		
6000 MEMBERSHIP FEES	0	0		
6200 PROGRAM INCOME	23,238	23,750		
6400 SALES & OTHER N/F	0	0		
6501 INVESTMENTS	0	0		
6901 CARRY OVER/FUND BAL.	456	0		
TOTAL REVENUE:	467,168	508,336		

SURPLUS/DEFICIT: 0 (4,489)

CONTINGENCIES:

1. CLOSE DOWN 1-2 WEEKS EARLY
2. GRANTWRITING/ FUNDRAISING

YOUTH PROGRAM

Overall Goal:

To assure that disadvantaged youth in Washington County have opportunities to become self-sufficient adults through access to effective social, education, employment and training services.

Goal I

To serve at least 720 JTPA eligible youth in Washington County with employment, training and education services.

Objective 1. To research optional design models and recommend a cost effective service delivery system capable of providing quality employment, training and education services to youth.

Objective 2. To operate a summer program that will enroll and provide comprehensive employment, education and training services to approximately, 420 youth, ages 14 to 21, placing at least 90 youth in unsubsidized jobs.

Objective 3. To operate a year round program that will enroll and provide comprehensive employment, education, and training services for approximately 300 youth, ages 16 to 21, placing at least 140 youth in unsubsidized jobs.

Goal II

To assure that at least 100 JTPA eligible youth receive basic education skills, GED completion opportunities, remediation, and alternative education services.

Objective 1. To participate on the Youth Net Steering Committee to oversee the development and implementation of short and long range plans for local comprehensive alternative education services.

Objective 2. To actively participate as a member of professional alternative education organizations including Oregon Association for Alternative Education and the Association for Experiential learning.

Goal III

To establish and maintain an active advisory board to WCCAO's Youth Programs.

Objective 1. Recruit at least 6 members who represent education, business and human service organizations to serve in an advisory capacity to WCCAO.

Objective 2. To hold at least 6 meetings annually to receive input pertaining to planning, developing and implementing additional youth services by WCCAO.

Goal IV

To research and recommend:

- a. Strategies for establishing a county wide plan for youth services.
- b. Programs needed to address gaps in services to youth as well as the resources required.
- c. A role for the Business-Education Compact, in addressing the problems of Washington County at risk youth.

BUDGET SUMMARY COMPARISON

PROGRAM: YOUTH EMPLOYMENT

DATE PREPARED: 4/20/87

PRIOR YEAR		CURRENT YEAR		
1986-87		1987-88		
AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET

EXPENDITURES:

7000 SALARIES	309,304	280,696		
7100 BENEFITS	4,751	5,110		
7200 TAXES	36,647	34,345		
8000 PROFESSIONAL FEES	567,201	416,739		
8100 SUPPLIES AND SERVICES	6,720	5,670		
8200 TELEPHONE	2,562	2,350		
8300 POSTAGE	1,200	1,600		
8400 OCCUPANCY	7,869	5,955		
8500 EQUIPMENT	4,026	2,000		
8600 PRINTING & PUBLICATION	6,030	4,900		
8700 TRAVEL	5,675	8,220		
8800 CONFERENCES/TRAININGS	4,645	3,500		
8900 INDIVIDUAL ASST.	95,033	85,481		
9000 MEMBERSHIPS	500	300		
9200 ASSET ACQUISITION	0	0		
9400 CONTINGENCY	0	0		
8012 PROGRAM SUPPORT	20,101	22,584		
8010 FISCAL SUPPORT	40,000	38,820		
TOTAL EXPENSES	1,112,264	918,270		

REVENUE:

4000 CONTRIBUTIONS				
4200 SPECIAL EVENTS				
4700 UNITED WAY				
5500 GOVERNMENT GRANTS				
5502 CSBG ALLOCATION				
6000 MEMBERSHIP FEES				
6200 PROGRAM INCOME	1,095,438	929,366		
6400 SALES				
6501 INVESTMENTS				
6901 CARRY OVER/FUND BAL.	20,700	3,874		
TOTAL REVENUE:	1,116,138	933,240		

SURPLUS/DEFICIT:	3,874	14,970		
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WCCAO VOLUNTEER PROGRAM

Overall Goal: To increase opportunities for volunteer involvement in delivering services needed by the elderly, handicapped and low income residents of Washington County.

Goal I. Volunteer Support

To assure that all WCCAO programs have access to a wide variety of qualified volunteers.

Objective A: To coordinate the placement of Jesuit Volunteers in WCCAO projects and to serve as the central contact for WCCAO, the Volunteers and the Corps.

Objective B: To coordinate the placement of VISTA volunteers in approved projects and perform VISTA supervisory duties as required by ACTION.

Objective C: To develop and coordinate an agency wide volunteer effort that supports WCCAO programs by providing volunteer recruitment, training and placement services.

Objective D: To develop and implement a plan for operating a thrift store that will provide a source of revenue to support WCCAO's volunteer projects by:

- a. Establishing an advisory board or steering committee for the project.
- b. Researching and evaluating metro area thrift shop operations.
- c. Drafting a proposal that includes site selection, as well as a business and operations plan.

Objective E: To engage in a variety of grantwriting or fundraising efforts that will net \$4,729.

Goal II. Tualatin Valley Food Center (TVFC)

To operate a county-wide food distribution network which coordinates the solicitation, storage and distribution of donated food to organizations serving hunger needs.

Objective A: Obtain and distribute at least 530,000 pounds of salvageable food to 55 network members to meet the hunger needs of at least 50,000 low-income people.

Objective B: Coordinate the distribution of at least 700,000 pounds of USDA commodities through bi-monthly distributions at nine sites serving the needs of 15,000 low income people or 6,000 low income households at each distribution.

Objective C: Coordinate the distribution of 2,500 Christmas baskets to families in need, helping 6,250 low income people.

Objective D: Obtain at least 9,000 volunteer hours for the operation of TVFC activities using 500 volunteers.

Objective E: Coordinate at least six canned (6) food drives which will result in 70,000 pounds of donated food.

Objective F: Actively solicit 24 food donors and obtain at least 6 new food donors.

Objective G: Organize at least 5 special events which will raise \$10,200; actively seek contributions totalling 12,800 and engage in a variety of fundraising and grantwriting efforts that will net \$5,836.

Objective H: Coordinate Operation Brown Bag in Washington County and distribute 100,000 pounds of food annually to 500 households per month, while raising \$7,200 in membership fees.

Objective I: Research and develop recommendations on the feasibility of:

- a. Establishing a county wide information and referral service on food and nutrition resources in cooperation with comprehensive I & R development.
- b. Providing training and technical support needed by TVFC member agencies and clients.

Goal III. Retired Senior Volunteer Program (RSVP)

To provide meaningful volunteer opportunities for retired people age 60 and older to participate in their community while providing valuable services to non-profit organizations, schools, hospitals and governmental agencies.

Objective A: To fill 600 new community requests with at least 300 active volunteers providing 53,014 hours of volunteer time at 60 certified stations.

Objective B: To provide medical equipment (i.e. walkers, canes, bath benches, wheelchairs, etc.) for at least Washington County residents in need by operating a lending library.

Objective C: To operate a volunteer, non-emergency volunteer transportation system which will provide at least 520 rides monthly for Washington County seniors and handicapped persons.

Objective D: To raise at least \$4,559 from the organization of 7 special events and the submission of five foundation or corporate proposals.

WCCAO BUDGET SUMMARY

PROGRAM: Volunteer Program

DATE PREPARED: 6/10/87

		PRIOR YEAR 1986-87		CURRENT YEAR 1987-88
		AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET
EXPENDITURES				
7000	SALARIES	106,119		107,775
7100	BENEFITS	7,703		8,444
7200	TAXES	14,306		13,728
8000	PROFESSIONAL FEES	0		0
8100	SUPPLIES AND SERVICES	24,372		19,185
8200	TELEPHONE	6,784		3,940
8300	POSTAGE	2,361		2,279
8400	OCCUPANCY	13,291		11,303
8500	EQUIPMENT	2,901		2,210
8600	PRINTING & PUBLICATION	4,972		4,743
8700	TRAVEL	14,699		23,864
8800	CONFERENCES/TRAININGS	1,830		1,175
8900	INDIVIDUAL ASST.	115		100
9000	MEMBERSHIPS	100		75
8012	PROGRAM SUPPORT	20,101		17,879
8010	FISCAL SUPPORT	7,550		10,540
	TOTAL EXPENSES	227,204		227,240

REVENUE:				
4000	FUNDRAISING			
4000	CONTRIBUTIONS	22,885		12,800
4200	SPECIAL EVENTS	7,973		13,150
4700	UNITED WAY	19,115		17,500
5500	GOVERNMENT GRANTS	39,368		38,828
5502	CSBG ALLOCATION	59,079		60,000
6000	MEMBERSHIP FEES	6,000		0
6200	PROGRAM INCOME	55,537		69,641
6400	SALES	0		0
6501	INVESTMENTS	0		0
6901	CARRY OVER/FUND BAL.	15,484		0
	TOTAL REVENUE:	225,441		211,919
	SURPLUS/DEFICIT:	(1,763)		(15,321)

CONTINGENCIES:				
1.	Reduce Volunteer Center Director to 80%			4,836
2.	Reduce Secretary II to 80%			2,993
3.	Grantwriting/Fundraising			15,000
	Total:			22,829

VOLUNTEER PROGRAM

BUDGET SUMMARY

FISCAL YEAR 1987-88

PROPOSED 6-10-87

APPROVED

		GRAND TOTAL	VOLUNTEER SUPPORT	RSVP	TVFC
EXPENSE:					
7000	SALARIES	107,775	13,063	38,624	56,088
7100	BENEFITS	8,444	631	1,423	6,390
7200	PAYROLL TAXES	13,728	1,744	4,353	7,631
8000	PROFESSIONAL FEES				
8100	SUPPLIES & SERV.	19,185	850	1,655	16,680
8200	TELEPHONE	3,940	1,330	1,128	1,482
8300	POSTAGE	2,279	200	779	1,300
8400	OCCUPANCY	11,303	2,487	1,214	7,602
8500	EQUIPMENT	2,210	55	55	2,100
8600	PRINTING	4,743	860	788	2,895
8700	TRAVEL	23,864	699	17,080	6,085
8800	MEETINGS & TRAIN	1,175	0	400	775
8900	SPECIFIC ASSIST	100	0	100	0
9000	DUES & MEMBERSHIPS	75	0	75	0
9200	ASSET AQUISITION	0	0	0	0
9400	CONTINGENCY EXP	0	0	0	0
8012	PROGRAM SUPPORT	17,879	5,363	6,258	6,258
SUB-TOTAL		216,700	27,282	73,932	115,286
8010	FISCAL SUPPORT	10,540	1,000	3,540	6,000
TOTAL EXPENSE (B)		227,240	28,282	77,472	121,286
REVENUE:					
4000	CONTRIBUTIONS	12,800	0	0	12,800
4200	SPECIAL EVENTS	13,150	2,300	650	10,200
4700	UNITED WAY	17,500	0	0	17,500
5500	GOVERNMENT GRANTS	52,828	3,865	34,963	14,000
5502	CSBG ALLOCATION	60,000	17,000	20,000	23,000
6001	MEMBERSHIP FEES	0	0	0	0
6200	PROGRAM INCOME	55,641	388	17,303	37,950
6400	SALES	0	0	0	0
6501	INVESTMENTS	0	0	0	0
6901	CARRYOVER/FUND BAL	0	0	0	0
TOTAL REVENUE (A)		211,919	23,553	72,916	115,450
SURPLUS (DEFICIT) (A)-(B)		(15,321)	(4,729)	(4,556)	(5,836)

WCCAO BUDGET SUMMARY

PROGRAM: VOLUNTEER SUPPORT
(VISTA, JVC, & GENERAL)

DATE PREPARED: 6/10/87

PRIOR YEAR		CURRENT YEAR		
1986-87		1987-1988		
AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET

EXPENDITURES:

7000 SALARIES	32,024	13,063		
7100 BENEFITS	1,482	631		
7200 TAXES	4,020	1,744		
8000 PROFESSIONAL FEES	6,977	6,363		
8100 SUPPLIES AND SERVICES	3,584	850		
8200 TELEPHONE	3,036	1,330		
8300 POSTAGE	738	200		
8400 OCCUPANCY	4,948	2,487		
8500 EQUIPMENT	1,402	55		
8600 PRINTING & PUBLICATION	1,616	860		
8700 TRAVEL	1,486	699		
8800 CONFERENCES/TRAININGS	600	0		
8900 INDIVIDUAL ASST.	50	0		
9000 MEMBERSHIPS	65	0		
9200 ASSET AQUISITION	0	0		
9400 CONTINGENCY	0	0		
TOTAL EXPENSES	62,028	28,282		

REVENUE:

4000 CONTRIBUTIONS	67	0		
4200 SPECIAL EVENTS	3,649	2,300		
4700 UNITED WAY/FEMA	0	0		
5500 GOVERNMENT GRANTS	5,240	3,865		
5502 CSBG ALLOCATION	41,146	17,000		
6000 MEMBERSHIP FEES	0	0		
6200 PROGRAM INCOME	6,136	388		
6400 SALES	0	0		
6501 INVESTMENTS	0	0		
6901 CARRY OVER/FUND BAL.	3,077	0		
TOTAL REVENUE:	59,315	23,553		

SURPLUS/DEFICIT:	(2,713)	(4,729)		
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CONTINGENCIES:

WCCAO BUDGET SUMMARY

PROGRAM: VOLUNTEER-RSVP

DATE PREPARED: 6/10/87

PRIOR YEAR		CURRENT YEAR		
1986-87		1987-1988		
AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET

EXPENDITURES:

7000 SALARIES	20,240	38,624		
7100 BENEFITS	866	1,423		
7200 TAXES	2,634	4,353		
8000 PROFESSIONAL FEES	5,548	9,798		
8100 SUPPLIES AND SERVICES	1,899	1,655		
8200 TELEPHONE	1,395	1,128		
8300 POSTAGE	436	779		
8400 OCCUPANCY	1,026	1,214		
8500 EQUIPMENT	60	55		
8600 PRINTING & PUBLICATION	891	788		
8700 TRAVEL	8,022	17,080		
8800 CONFERENCES/TRAININGS	355	400		
8900 INDIVIDUAL ASST.	0	100		
9000 MEMBERSHIPS	35	75		
9200 ASSET ACQUISITION	0	0		
9400 CONTINGENCY	0	0		
TOTAL EXPENSES	43,407	77,472		

REVENUE:

4000 CONTRIBUTIONS	1,315	17,303		
4200 SPECIAL EVENTS	824	650		
4700 UNITED WAY/FEMA	0	0		
5500 GOVERNMENT GRANTS	34,128	34,963		
5502 CSBG ALLOCATION	4,839	20,000		
6000 MEMBERSHIP FEES	0	0		
6200 PROGRAM INCOME	2,301	0		
6400 SALES	0	0		
6501 INVESTMENTS	0	0		
6901 CARRY OVER/FUND BAL.	0	0		
TOTAL REVENUE:	43,407	72,916		

SURPLUS/DEFICIT:	0	(4,556)		
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CONTINGENCIES:

WCCAO BUDGET SUMMARY

PROGRAM: VOLUNTEER-TVFC

DATE PREPARED: 6/10/87

PRIOR YEAR		CURRENT YEAR		
1986-87		1987-1988		
AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET

EXPENDITURES:

7000 SALARIES	53,855	56,088		
7100 BENEFITS	5,355	6,390		
7200 TAXES	7,652	7,631		
8000 PROFESSIONAL FEES	16,076	12,258		
8100 SUPPLIES AND SERVICES	18,889	16,680		
8200 TELEPHONE	2,353	1,482		
8300 POSTAGE	1,187	1,300		
8400 OCCUPANCY	7,317	7,602		
8500 EQUIPMENT	1,439	2,100		
8600 PRINTING & PUBLICATION	2,465	2,895		
8700 TRAVEL	5,191	6,085		
8800 CONFERENCES/TRAININGS	875	775		
8900 INDIVIDUAL ASST.	0	0		
9000 MEMBERSHIPS	65	0		
9200 ASSET AQUISITION	0	0		
9400 CONTINGENCY	0	0		
TOTAL EXPENSES	122,719	121,286		

REVENUE:

4000 CONTRIBUTIONS	21,503	12,800		
4200 SPECIAL EVENTS	3,500	10,200		
4700 UNITED WAY/FEMA	19,115	17,500		
5500 GOVERNMENT GRANTS	0	14,000		
5502 CSBG ALLOCATION	13,094	23,000		
6000 MEMBERSHIP FEES	6,000	0		
6200 PROGRAM INCOME	47,100	37,950		
6400 SALES	0	0		
6501 INVESTMENTS	0	0		
6901 CARRY OVER/FUND BAL.	12,407	0		
TOTAL REVENUE:	122,719	115,450		

SURPLUS/DEFICIT: 0 (5,836)

CONTINGENCIES:

WASHINGTON COUNTY ENERGY PROGRAM

Overall Goal: To assist low income people in the acquisition of affordable energy through:

Goal I. Energy Assistance

Objective A: To provide at least \$700,000 in energy assistance and/or emergency aid funds to at least 4,000 low income households representing 12,760 needy individuals in Washington County.

Objective B: To provide information, referral, and assistance regarding energy conservation and utility policies to at least 4,000 low income households in Washington County.

Goal II. Energy Access

Objective A: To enable at least 100 low and moderate income people to decrease their energy costs through 16 skills training workshops in energy conservation techniques and application of low cost weatherization materials to their homes.

Objective B: To acquire total donations of at least \$15,000, which will be used to provide support to the Energy Access Project for FY 1987-1988.

Objective C: To acquire ongoing support for the Energy Access Project from at least two community organizations.

Goal III. Weatherization

To save energy and lower the fuel costs of at least 224 low income households in Washington County through consumer education and application of materials to stop heat loss.

Goal IV. Increased Program Efficiency

To research and make recommendations regarding alternative methods of providing energy services including:

1. Contracting out services
2. Business ventures for program income
3. Program reorganization

Goal V. Fundraising

To raise at least \$1,335 through special events fundraising efforts to help accomplish goals establishing for Energy Assistance and Weatherization.

WCCAD BUDGET SUMMARY

PROGRAM: ENERGY

DATE PREPARED: 6/12/87

	PRIOR YEAR		CURRENT YEAR		
	1986-87		1987-88		
	AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET
EXPENDITURES					
7000 SALARIES		214,815		204,523	
7100 BENEFITS		12,185		19,494	
7200 TAXES		29,036		38,873	
8000 PROFESSIONAL FEES		36,694		18,000	
8100 SUPPLIES AND SERVICES		135,209		135,595	
8200 TELEPHONE		6,198		3,365	
8300 POSTAGE		525		443	
8400 OCCUPANCY		11,225		10,221	
8500 EQUIPMENT		6,558		495	
8600 PRINTING & PUBLICATION		1,422		1,855	
8700 TRAVEL		9,971		11,781	
8800 CONFERENCES/TRAININGS		1,928		1,350	
8900 INDIVIDUAL ASST.		18,000		14,000	
9000 MEMBERSHIPS		225		300	
9200 ASSET AQUISITION		0		0	
9400 CONTINGENCY		0		0	
8012 PROGRAM SUPPORT		20,101		17,879	
8010 FISCAL SUPPORT		18,900		20,206	
TOTAL EXPENSES		522,992		498,380	
REVENUE:					
4000 CONTRIBUTIONS		0		0	
4200 SPECIAL EVENTS		0		0	
4700 UNITED WAY		14,000		10,000	
5500 GOVERNMENT GRANTS		428,528		448,940	
5502 CSBG ALLOCATION		6,651		0	
6000 MEMBERSHIP FEES		0		0	
6200 PROGRAM INCOME		54,704		36,550	
6400 SALES		0		0	
6501 INVESTMENTS		0		0	
6901 CARRY OVER/FUND BAL.		21,370		2,261	
TOTAL REVENUE:		525,253		497,751	
SURPLUS/DEFICIT:		2,261		(629)	

CONTINGENCIES:

ENERGY PROGRAM

BUDGET SUMMARY

FISCAL YEAR 1987-88

PROPOSED 6/11/87

APPROVED _____

		GRAND	ENERGY	ENERGY	WEATHER
		TOTAL	ASSIS.	ACCESS	IZATION
EXPENSE					
7000	SALARIES	204,523	56,082	18,934	129,507
7100	BENEFITS	19,494	5,229	875	13,390
7200	PAYROLL TAXES	38,873	6,864	1,280	30,729
8000	PROFESSIONAL FEES	18,000	0	0	18,000
8100	SUPPLIES & SERV.	135,595	500	3,050	132,045
8200	TELEPHONE	3,365	2,050	155	1,160
8300	POSTAGE	443	265	53	125
8400	OCCUPANCY	10,221	6,657	0	3,564
8500	EQUIPMENT	495	45	300	150
8600	PRINTING	1,855	475	500	880
8700	TRAVEL	11,781	295	900	10,586
8800	MEETINGS & TRAIN	1,350	200	150	1,000
8900	SPECIFIC ASSIST	14,000	14,000	0	0
9000	DUES & MEMBERSHIPS	300	0	0	300
9200	ASSET AQUISITION	0	0	0	0
9400	CONTINGENCY EXP	0	0	0	0
8012	PROGRAM SUPPORT	17,879	2,690	2,682	12,507
SUB-TOTAL		478,174	95,352	28,879	353,943
8010	FISCAL SUPPORT	20,206	4,815	1,193	14,198
TOTAL EXPENSE (B)		498,380	100,167	30,072	368,141
REVENUE:					
4000	CONTRIBUTIONS	0	0	0	0
4200	SPECIAL EVENTS	0	0	0	0
4700	UNITED WAY	10,000	10,000	0	0
5500	GOVERNMENT GRANTS	448,940	84,832	28,697	335,411
5502	CSBG ALLOCATION	0	0	0	0
6001	MEMBERSHIP FEES	0	0	0	0
6200	PROGRAM INCOME	36,550	4,000	0	32,550
6400	SALES	0	0	0	0
6501	INVESTMENTS	0	0	0	0
6901	CARRYOVER/FUND BAL	2,261	0	0	2,261
TOTAL REVENUE (A)		497,751	98,832	28,697	370,222
SURPLUS (DEFICIT) (A)-(B)		(629)	(1,335)	(1,375)	2,081

WCCAO BUDGET SUMMARY

PROGRAM: ENERGY ASSISTANCE

DATE PREPARED: 6/5/87

	PRIOR YEAR 1986-87		CURRENT YEAR 1987-	
	AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET
EXPENDITURES				
7000 SALARIES	53,887		56,082	
7100 BENEFITS	5,327		5,229	
7200 TAXES	6,757		6,864	
8000 PROFESSIONAL FEES	7,396		7,505	
8100 SUPPLIES AND SERVICES	605		500	
8200 TELEPHONE	2,219		2,050	
8300 POSTAGE	294		265	
8400 OCCUPANCY	6,552		6,657	
8500 EQUIPMENT	42		45	
8600 PRINTING & PUBLICATION	592		475	
8700 TRAVEL	332		295	
8800 CONFERENCES/TRAININGS	50		200	
8900 INDIVIDUAL ASST.	18,000		14,000	
9000 MEMBERSHIPS	0		0	
9200 ASSET AQUISITION	0		0	
9400 CONTINGENCY	0		0	
TOTAL EXPENSES	102,053		100,167	
REVENUE:				
4000 CONTRIBUTIONS	0		0	
4200 SPECIAL EVENTS	0		0	
4700 UNITED WAY	14,000		10,000	
5500 GOVERNMENT GRANTS	76,064		84,832	
5502 CSBG ALLOCATION	6,651		0	
6000 MEMBERSHIP FEES	0		0	
6200 PROGRAM INCOME	4,000		4,000	
6400 SALES	0		0	
6501 INVESTMENTS	0		0	
6901 CARRY OVER/FUND BAL.	1,649		0	
TOTAL REVENUE:	102,364		98,832	
SURPLUS/DEFICIT:	311		(1,335)	

CONTINGENCIES:

Use LIEAP Weatherization funds to pick up \$1,335 of costs

WCCAO BUDGET SUMMARY

PROGRAM: ENERGY ACCESS

DATE PREPARED: 6/5/87

	PRIOR YEAR		CURRENT YEAR		
	1986-87		1987-8		
	AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET
EXPENDITURES					
7000 SALARIES		14,862	18,934		
7100 BENEFITS		1,299	875		
7200 TAXES		1,266	1,280		
8000 PROFESSIONAL FEES		2,000	3,875		
8100 SUPPLIES AND SERVICES		3,164	3,050		
8200 TELEPHONE		300	155		
8300 POSTAGE		7	53		
8400 OCCUPANCY		317	0		
8500 EQUIPMENT		199	300		
8600 PRINTING & PUBLICATION		304	500		
8700 TRAVEL		982	900		
8800 CONFERENCES/TRAININGS		300	150		
8900 INDIVIDUAL ASST.		0	0		
9000 MEMBERSHIPS		0	0		
9200 ASSET AQUISITION		0	0		
9400 CONTINGENCY		0	0		
TOTAL EXPENSES		25,000	30,072		
REVENUE:					
4000 CONTRIBUTIONS		0	0		
4200 SPECIAL EVENTS		0	0		
4700 UNITED WAY		0	0		
5500 GOVERNMENT GRANTS		25,000	28,697		
5502 CSBG ALLOCATION		0	0		
6000 MEMBERSHIP FEES		0	0		
6200 PROGRAM INCOME		0	0		
6400 SALES		0	0		
6501 INVESTMENTS		0	0		
6901 CARRY OVER/FUND BAL.		0	0		
TOTAL REVENUE:		25,000	28,697		
SURPLUS/DEFICIT:		0	(1,375)		

CONTINGENCIES:

1. Hold an energy fair to raise \$1375.

WCCAO BUDGET SUMMARY

PROGRAM: WEATHERIZATION

DATE PREPARED: 6/5/87

PRIOR YEAR		CURRENT YEAR		
1986-87		1987-1988		
AMENDED BUDGET	ACTUAL COSTS	PROPOSED BUDGET	REVISED BUDGET	AMENDED BUDGET

EXPENDITURES:

7000 SALARIES	144,357	129,507		
7100 BENEFITS	5,559	13,390		
7200 TAXES	21,013	30,729		
8000 PROFESSIONAL FEES	42,995	44,705		
8100 SUPPLIES AND SERVICES	131,461	132,045		
8200 TELEPHONE	3,679	1,160		
8300 POSTAGE	219	125		
8400 OCCUPANCY	4,356	3,564		
8500 EQUIPMENT	6,317	150		
8600 PRINTING & PUBLICATION	509	880		
8700 TRAVEL	8,364	10,586		
8800 CONFERENCES/TRAININGS	1,578	1,000		
8900 INDIVIDUAL ASST.	0	0		
9000 MEMBERSHIPS	225	300		
9200 ASSET ACQUISITION	0	0		
9400 CONTINGENCY	0	0		
TOTAL EXPENSES	370,632	368,141		

REVENUE:

4000 CONTRIBUTIONS	0	0		
4200 SPECIAL EVENTS	0	0		
4700 UNITED WAY/FEMA	0	0		
5500 GOVERNMENT GRANTS	327,464	335,411		
5502 CSBG ALLOCATION	0	0		
6000 MEMBERSHIP FEES	0	0		
6200 PROGRAM INCOME	25,397	32,550		
6400 SALES	0	0		
6501 INVESTMENTS	0	0		
6901 CARRY OVER/FUND BAL.	19,721	2,261		
TOTAL REVENUE:	372,582	370,222		

SURPLUS/DEFICIT:	1,950	2,081		
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CONTINGENCIES: