



Head Start Weekly Bulletin

News and Info for Head Start

Week of November 23, 2009

1. There are significant changes at the Community Action Main Office. Weatherization has moved. They are now located at: 1682 N Adair Street, Cornelius – 97113. The intake number is still the same 503-906-6550, & you can also reach them by email at weatherization@caowash.org
2. Hi Everyone! I have been out visiting classrooms and have seen some awesome Positive Behavior Support activities! All classrooms need to continue listing the activities and practice them in your daily lesson. It is our goal to continue working on these skills throughout the school year. I have included the website for you to explore for more ideas and materials. Keep up the great work. Lori
<http://www.vanderbilt.edu/csefel/practicalstrategies.html>
3. **A REMINDER:** All of us who work at Head Start are mandated reporters of child abuse and neglect. This includes incidents where a staff member is involved. If staff witnesses another staff abusing or neglecting a child, s/he must follow the regular reporting procedures as well as notifying the supervisor. If you have any questions please call me. Gail Boyle
4. The NWRES Early Intervention/Early Childhood Special Education program has recently agreed that using children's initials in emails is no longer required. In the future, please use the child's name in the body of the email (ie. Henry R.) but do not use the child's name in the Subject line of the email. If you receive an email with a child's name in the subject line, please email the sender and remind them. Many thanks. Dolores McNee
5. If any site has safety cones for the playground and you are not using them please let me know. Many thanks Dolores 971-563-8023
6. Any staff taking classes from CCR&R need to register for the class **first**, then send the green sheet to supervisor, supervisor send to Lori Balch for approval. Also when attending a CCR&R class, you must send a copy of your certificate to Lori. Failure to do so will result in you paying for the class yourself.
7. See you all at the CA All Staff on Friday! Please note: All Head Start Staff **MUST** sign in at the registration table. Please remember to park (if possible) at the Home Depot & carpool to the church. There is **very** limited parking at the church. Also be sure to bring your item for the breakfast (see list) and it must be store bought – not home made.

TRAININGS

DATE	DESCRIPTION	ADDRESS	TIME	EHS OR HS	COMMENTS
12/11	Question & Answer Meeting for new teachers	Beaverton office Vose Room	2:00-4:00pm	All new teachers	Bring your questions about Procedures and forms
12/18	DECA I/T Administration	Beaverton Office Vose Room	9:00-11:00AM	NEW EHS Teachers	Learn how to administer the DECA I/T