Format for Training & Technical Assistance Plan - Washington County C.A.A.

I. Introduction

II Table of Contents

III List of Committee Members X

IV 1. CAP Profile
    a) Organization Chart X
    b) Job Descriptions X
    b) History of CAA - origins, successes, areas of concern
    c) Map of CAA area
        demographic, geographic, location of CAA Activities
    d) Goals of CAA
        long & Short range
  2. Poverty Profile
    a) needs
    b) causes & conditions of poverty

V Collation of Data from needs assessment.

VI Training Program

Needs (prioritized)	Objectives (what will be accomplished)	Implementation (who, when, where, what & how it will be done)	Evaluation (who, when, how)

VII T.A. Program
    (same as training program

VIII Tentative Timetables – Training, T.A., Evaluation
    (Brief overview)

IX Resource Commitments
    (If valid & specific)

X Appendix
    Sign-off sheets, forms, C+P 81, etc as desired.